

Adult & Teen Challenge of Central Canada is a Christian faith based non-profit organization with a mission to help people find freedom from life-controlling addictions / problems. With locations in Winnipeg, Brandon, Pembina Valley, Thunder Bay, and Dryden we continue to work towards putting Hope Within Reach for our communities.

Job Title: Training Phase Manager
Location: Brandon Centre
Salary: TBD

We are looking for a Training Phase Manager to provide leadership for our Training Phase Students. This will include personal mentorship, teaching class, building family relationships, filing student request forms and helping each student develop a plan for a successful future. This role is based out of our Brandon women's home and this person will report to the Program Director while working in collaboration with other ATC Phase Managers and Successful Living and SURGE Directors.

Responsibilities:

- Providing leadership and supervision to students in a mature and respectful manner.
- Weekly one on one mentorship sessions with all Training/Refresher students.
- Teaching and providing leadership for our GSNC & PSNL study material (training provided)
- Building relationship with student families for communication and information on support resources available for them.
- Submit and facilitate student request / appointments
- Help develop a future plan for students finishing the program (in collaboration with the Successful Living & SURGE Programs Directors)
- Ensure all students are following scheduled events, rules & procedures.
- Facilitate and supervise student visits and phone calls.



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Qualifications:

- Must have leadership potential and be teachable.
- Be able to effectively minister and counsel students and families.
- Have working knowledge of computers.
- Have strong organizational and administrative skills.
- Have strong communication skills.
- Hold a valid class 5 drivers licence.
- Be able to defuse tense situations.
- Flexible with scheduling. May be required to work evenings and weekends.

Benefits include: Monthly cell phone expense, Blue Cross coverage after 3 months, Matching RRSP up to 4% of your salary after 2 years of employment.

To Apply - Please contact us by email.

***Make sure to include a custom cover letter that explains why you would be a good fit for Adult & Teen Challenge and what interest you about this position.**